

PM Report Schedule A

Customer Name: _____

Service Record #: _____ System ID or Serial #: _____

Customer Equipment ID: _____ Service Manual Doc #: _____

Software Version: _____ PM Frequency: _____

Form Status: Not Complete Start Date: _____

System Type: _____ Country: _____

Preliminary Tasks - Last PM Inspection:

Last Inspection Date : Last Schedule Completed:

List any Schedule A tasks that were completed earlier

PM A PM B PM C PM W Optional HHS Scan Data

PM Schedule Sys A

Review Error Logs

Task	Results	Comments
System Application Stop and Start Errors		

Initial Procedures

General Gantry Inspection

Task	Results	Comments
Test Display Lights		
Test E-stops		
Test Patient Tilt Sensors		

Gantry Power Off (Covers Off)

General Tasks

Task	Results	Comments
Emergency Off Switch (on wall)		

General Console Cleaning & Inspection

Task	Results	Comments
Clean Component Filters, Fans & Grills		
Visual Fan Inspection		
Seismic Anchor Check (if necessary)		

Slip Ring & Brush Block Inspection and Maintenance

Task	Results	Comments
Remove Slip Ring Brush Debris		
Slip Ring Tracks Inspected		
Clean Brush Blocks		
Brush Tip Inspection		

Gantry Filter Cleaning

Task	Results	Comments
Clean DAS Detector Plenum Filter		
Clean Detector Face Plate		
Clean Gantry Heater Filter		
Clean Top Cover Fans		
Inspect Rotating Path Components & Cables		

NGPDU

Task	Results	Comments
Vacuum covers & inside PDU		

Encoder

Task	Date/Tasks	Results	Comments
Inspect rotational encoder wheel	N/A		
Encoder replacement	N/A		

Gantry Power On (Covers Off)

General Tasks

Task	No. Revs since last greasing	Results	Comments
Grease Gantry Main Bearing			

Task	Results	Comments
UPS Powered and Operational		
Plenum Fans (5) Operational		

Tube Heat Exchanger & Pump

Task	Date/Tasks	Results	Comments
Inspect/clean tube heat exchanger	N/A		
Inspect/clean JEDI inverter fan	N/A		
Inspect tube heat exchanger pump (replace if necessary)	N/A		

Gantry Power On (Covers On)

General Tasks

Task	Results	Comments
Scan Window Inspection/Replacement		
Inspect Rotational Clearances		

General Table Cleaning & Inspection

Task	Results	Comments
Inspect/Clean Table Pan		
Inspect Table anchors		
Inspect Drive Belts		
Clean Roller		
Grease Table Rails		
Grease Table Leg Bearing		

Task	Results	Comments
Inspect Bearing Retainer		
Inspect Flat Tabletop Mount		
Inspect Table Covers		
Inspect Cradle Accessory Attachment		
Check Tape Switches		

Finalization

System Scanning Test

Task	QA Phantom Serial #	Location	Gantry Serial #
Scans	Scan Failures	Artifacts	Comments
Series 1 (Scout/Auto Voice)			
Series 2 (Axial/Tilt)			
Series 3 (Helical/Auto Voice)			
Task	Select	Comments	
X-ray On Indicators			
Scan Control Pushbuttons Test			

Finishing Up

Task	Pass	Fail	Comments
Update Site Log	<input type="checkbox"/>	<input type="checkbox"/>	
Complete PM Paper Work	<input type="checkbox"/>	<input type="checkbox"/>	
Complete Customer Reports	<input type="checkbox"/>	<input type="checkbox"/>	

Is follow-up work required?

Service Scheduled Date:

This inspection passed and meets all GE Healthcare PM specifications

Comments:

Characters Remaining:

Tools Used:

Description	Serial Number	Bar Code/ Asset Tag	Cal Due Date	
				<div style="text-align: right;"> <input type="button" value="Add Tool"/> <input type="button" value="Remove Tool"/> </div>

GE Representative:

Number of Signers

1

Name:

SSO #:

SR #:

Signature

Customer Signature: Yes Not Required



System ID:

SR#:

Date:

Date Complete _____

Form Complete

Save